# Community Development District

# Adopted Budget FY 2025



August 8, 2024

Presented by:



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# Community Development District Adopted Budget General Fund

| Description                                   | Adopted<br>Budget<br>FY2024 | Actuals<br>Thru<br>6/30/24 | Projected<br>Next<br>3 Months | Projected<br>Thru<br>9/30/24 | Adopted<br>Budget<br>FY 2025 |
|---|-----------------------------|----------------------------|-------------------------------|------------------------------|------------------------------|
| REVENUES:                                     |                             |                            |                               |                              |                              |
| Special Assessments - Tax Roll                | \$1,724,315                 | \$1,679,712                | \$44,604                      | \$1,724,315                  | \$1,857,822                  |
| Fitness Center Revenue                        | 2,000                       | 2,995                      | -                             | 2,995                        | 2,000                        |
| Cost Sharing - Marshall Creek Revenue         | -                           | -                          | -                             | -                            | -                            |
| Interest                                      | 5,000                       | 28,589                     | 7,548                         | 36,137                       | 25,000                       |
| Carry Forward Surplus                         | 51,387                      | -                          | 177,581                       | 177,581                      | -                            |
| TOTAL REVENUES                                | \$1,782,702                 | \$1,711,296                | \$229,732                     | \$1,941,028                  | \$1,884,822                  |
| EXPENDITURES:                                 |                             |                            |                               |                              |                              |
| General and Administrative                    |                             |                            |                               |                              |                              |
| Supervisor Fees                               | \$9,600                     | \$7,400                    | \$2,400                       | \$9,800                      | \$12,000                     |
| Engineering Fees                              | 20,000                      | 12,744                     | 7,256                         | 20,000                       | 20,000                       |
| District Counsel                              | 55,000                      | 47,052                     | 24,476                        | 71,528                       | 63,599                       |
| Annual Audit                                  | 3,800                       | 3,800                      | -                             | 3,800                        | 3,800                        |
| Assessment Roll                               | 5,000                       | 5,000                      | -                             | 5,000                        | 5,200                        |
| Arbitrage                                     | 500                         | -                          | 500                           | 500                          | 500                          |
| Dissemination Agent                           | 5,300                       | 3,975                      | 1,325                         | 5,300                        | 5,512                        |
| Trustee Fees                                  | 3,800                       | 3,143                      | 657                           | 3,800                        | 3,800                        |
| Management Fees                               | 42,500                      | 31,875                     | 10,625                        | 42,500                       | 44,200                       |
| Information Technology                        | 1,425                       | 1,069                      | 356                           | 1,425                        | 1,482                        |
| Website Maintnenace                           | 1,000                       | 750                        | 250                           | 1,000                        | 1,040                        |
| Telephone                                     | 742                         | 232                        | 165                           | 397                          | 742                          |
| Postage & Delivery                            | 3,000                       | 1,759                      | 1,241                         | 3,000                        | 3,000                        |
| Public Official Insurance                     | 4,497                       | 4,938                      | 1 106                         | 4,938                        | 5,172                        |
| Copies  | 4,100                       | 1,373<br>712               | 1,196<br>1,288                | 2,569                        | 2,500                        |
| Legal Advertising Miscellaneous               | 2,000<br>1,500              | 343                        | 75                            | 2,000<br>418                 | 2,000<br>1,500               |
| Dues, Licenses & Subscriptions                | 1,500                       | 175                        | 73                            | 175                          | 1,300                        |
| Cost Share Expense - Marshall Creek           | 20,000                      | 1/3                        | 74,496                        | 74,496                       | 100,000                      |
|   | 20,000                      |                            | 74,470                        | 71,170                       | 100,000                      |
| TOTAL GENERAL AND ADMINISTRATIVE              | \$183,939                   | \$126,340                  | \$126,306                     | \$252,646                    | \$276,222                    |
| Operations & Maintenance                      |                             |                            |                               |                              |                              |
| Utilities<br>Electric                         | \$75,000                    | \$56,512                   | \$19,057                      | \$75.569                     | \$78,000                     |
|   | φ73,000                     | Ψ30,312                    | Ψ17,037                       | Ψ73,307                      | Ψ70,000                      |
| Other Physical Environment                    |                             |                            |                               |                              |                              |
| General Insurance/Workers Comp                | 6,058                       | 5,507                      | -                             | 5,507                        | 6,884                        |
| Landscape Maintenance                         | 291,276                     | 218,457                    | 72,819                        | 291,276                      | 291,276                      |
| Landscape Improvements                        | 50,000                      | 33,544                     | 16,456                        | 50,000                       | 50,000                       |
| Mulch   | 50,000                      | 25,000                     | 25,000                        | 50,000                       | 50,000                       |
| Lake Maintenance                              | 22,000                      | 14,097                     | 4,614                         | 18,711                       | 22,000                       |
| Fountain Maintenance                          | 1,500                       | 180                        | 320                           | 500                          | 1,500                        |
| Irrigation Repairs & Maintenance              | 39,000                      | 22,156                     | 16,524                        | 38,680                       | 39,000                       |
| Storm Clean-Up<br>Field Repairs & Maintenance | 2,000<br>26,000             | 32,768                     | 7,200                         | 39,968                       | 10,000<br>36,000             |
| Tree Removals                                 | 14,000                      | 6,236                      | 7,200<br>7,764                | 14,000                       | 14,000                       |
| Tree Pruning                                  | 14,000                      | 0,230                      | 7,704                         | 17,000                       | 15,000                       |
| Streetlight Repairs                           | 2,250                       | -                          | 1,000                         | 1,000                        | 2,250                        |
| Signage Repairs                               | 1,000                       | -                          | 500                           | 500                          | 1,000                        |
| Holiday Decoration                            | 5,000                       | -                          | 5,000                         | 5,000                        | 5,000                        |
| Miscellaneous Field Supplies                  | 3,500                       | 567                        | 2,933                         | 3,500                        | 3,500                        |
| TOTAL OPERATIONS & MAINTENANCE                | \$588,584                   | \$415,023                  | \$179,188                     | \$594,211                    | \$625,410                    |
|   | 4000,001                    |                            |                               |                              | ,,,,,,,                      |

# Community Development District Adopted Budget General Fund

| Description   | Adopted<br>Budget<br>FY2024 | Actuals<br>Thru<br>6/30/24 | Projected<br>Next<br>3 Months | Projected<br>Thru<br>9/30/24 | Adopted<br>Budget<br>FY 2025 |
|---|-----------------------------|----------------------------|-------------------------------|------------------------------|------------------------------|
| Amenities.  |                             |                            |                               |                              |                              |
| Administrative  |                             |                            |                               |                              |                              |
| Property & Casualty Insurance   | \$37,581                    | \$36,496                   | \$0                           | \$36,496                     | \$43,218                     |
| Payroll - Salaried<br>Payroll - Hourly                                  | 86,268                      | 685                        | -                             | 685                          | -                            |
| Payroll - Benefits  | 91,375<br>16,775            | 1,638<br>301               | -                             | 1,638<br>301                 | -                            |
| Payroll Taxes   | 14,730                      | 264                        | -                             | 264                          | -                            |
| Professional Services - Engineering                                     | 71,457                      | 1,281                      | -                             | 1,281                        | -                            |
| Professional Services - Information Technology                          | 1,890                       | 34                         | -                             | 34                           | -                            |
| Travel & Per Diem   | 200                         | 69                         | -                             | 69                           | -                            |
| Training  | 400                         | 477                        | -                             | 477                          | -                            |
| Facility Management Performance Incentive                               | -                           | 201,374                    | 54,722                        | 256,096                      | 266,340<br>10,000            |
| Licenses & Permits  | 400                         | 764                        | -                             | 764                          | 770                          |
| Subscriptions & Memberships   | 500                         | 1,086                      | 420                           | 1,506                        | 2,040                        |
| Office Supplies   | 3,000                       | 1,836                      | 400                           | 2,236                        | 3,000                        |
| Office Equipment  | 2,500                       | 2,146                      | 354                           | 2,500                        | 2,500                        |
| Communication - Telephone/Internet/TV                                   | 12,000                      | 5,283                      | 1,990                         | 7,273                        | 12,000                       |
| Internet/Telephone - Guard House Field                                  | 5,821                       | 3,095                      | 1,029                         | 4,124                        | 4,500                        |
| Field Management Fees   | 89,040                      | 66,780                     | 22,260                        | 89,040                       | 92,602                       |
| General Utilities   | 75,000                      | 49,518                     | 17,189                        | 66,707                       | 78,002                       |
| Refuse Removal  | 5,200                       | 5,439                      | 1,993                         | 7,432                        | 6,725                        |
| Security  | 60,000                      | 43,143                     | 10,464                        | 53,607                       | 41,137                       |
| Janitorial Services   | 13,978                      | 31,597                     | 10,449                        | 42,046                       | 43,467                       |
| Operating Supplies - Spa & Paper  | 4,000                       | 3,055                      | 716                           | 3,771                        | 4,000                        |
| Operating Supplies - Uniforms   | 500                         | -                          | 500                           | 500                          | 500                          |
| Cleaning Supplies   | 12,500<br>29,500            | 6,760<br>22,797            | 2,934                         | 9,694<br>20,696              | 12,500<br>22,872             |
| Amenity Landscape Maintenance & Improvements Gate Repairs & Maintenance | 29,500<br>2,500             | 799                        | 5,889<br>1,701                | 28,686<br>2,500              | 2,500                        |
| Dog Park Repairs & Maintenance  | 6,000                       | 864                        | 500                           | 1,364                        | 6,000                        |
| Park Mulch  | 5,000                       | 2,200                      | 2,800                         | 5,000                        | 5,000                        |
| Miscellaneous Field Supplies  | 4,100                       | 485                        | 3,615                         | 4,100                        | 4,100                        |
| Buildings Repairs & Maintenance   | 15,000                      | 87,520                     | 1,500                         | 89,020                       | 30,000                       |
| Pest Control  | 1,800                       | 2,474                      | 244                           | 2,717                        | 1,800                        |
| Pool Maintenance - Contract   | 25,349                      | 12,480                     | 4,680                         | 17,160                       | 19,469                       |
| Pool Repairs & Maintenance<br>Pool Chemicals                            | 3,000<br>3,800              | 2,738<br>19,485            | 262<br>6,164                  | 3,000<br>25,650              | 3,000<br>30,000              |
| Signage & Amenity Repairs   | 300                         | 500                        | 0,104                         | 500                          | 300                          |
| Special Events  | 2,000                       | 461                        | 1,539                         | 2,000                        | 2,000                        |
| Park Repair & Maintenance   | -                           | 19,776                     | -                             | 19,776                       | 10,000                       |
| Pickleball Repair & Maintenance   | -                           | 2,296                      | 1,000                         | 3,296                        | 3,000                        |
| Guardhouse Maintenance  | 2,500                       | -                          | 1,000                         | 1,000                        | 2,500                        |
| Playground Repairs & Maintenance  | 2,500                       | 79                         | 2,421                         | 2,500                        | 5,000                        |
| Fitness Professional Services - Outside Fitness                         | 55,515                      | 36,118                     | 16,754                        | 52,872                       | 55,515                       |
| Fitness Equipment Repairs & Maintenance                                 | 7,000                       | 3,010                      | 2,871                         | 5,880                        | 7,000                        |
| Fitness Equipment Rental  | 35,000                      | 26,974                     | 9,159                         | 36,132                       | 36,635                       |
| Miniature Golf Course Maintenance                                       | 500                         | -                          | -                             | -                            | 500                          |
| Miscellaneous Fitness Supplies  | 6,300                       | 1,326                      | 2,474                         | 3,800                        | 6,300                        |
| Capital Outlay - Machinery & Equipment                                  | 6,400                       | 7,680                      | -                             | 7,680                        | 6,400                        |
| TOTAL AMENITIES   | \$819,179                   | \$713,178                  | \$189,993                     | \$903,171                    | \$883,190                    |
| TOTAL EXPENDITURES  | \$1,591,702                 | \$1,254,541                | \$495,488                     | \$1,750,028                  | \$1,784,822                  |
| Other Sources/Uses  |                             |                            |                               |                              |                              |
| Capital Reserve   | (\$191,000)                 | (\$191,000)                | \$0                           | (\$191,000)                  | (\$100,000)                  |
| TOTAL OTHER SOURCES/(USES)  | \$(191,000)                 | \$(191,000)                | \$-                           | \$(191,000)                  | \$(100,000)                  |
| EXCESS REVENUES (EXPENDITURES)  | \$-                         | \$265,755                  | \$(265,755)                   | \$-                          | \$-                          |

### **Community Development District**

#### **Budget Narrative**

Fiscal Year 2025

#### **REVENUES**

#### Special Assessments-Tax Roll

The District will levy a Non-Ad Valorem assessment on all sold and platted parcels within the District in order to pay for the operating expenditures during the Fiscal Year.

#### Fitness Center Revenue

 $The onsite fitness center provides \ various \ services \ that \ are fee \ based. \ Trainer \ will \ provide \$5 fee for \ each \ session \ to \ the \ district.$ 

#### Interest

The District earns interest on the monthly average collected balance for each of their investment accounts. The amount is based upon the estimated average balance of funds available during the fiscal year.

**Expenditures - Administrative** 

#### **Supervisors Fees**

Chapter 190 of the Florida Statutes allows for members of the Board of Supervisors to be compensated \$200 per meeting in which they attend. The budgeted amount for the fiscal year is based on all supervisors attending 12 meetings.

#### Engineering

The District's engineer, Matthews Design Group LLC, will provide general engineering services to the District, i.e. attendance and preparation for monthly board meetings, review of invoices, and other specifically requested assignments.

#### District Counsel

The District's Attorney, Kilinski Van Wyk PLLC, will be providing general legal services to the District, i.e., attendance and preparation for monthly Board meetings, review of contracts, review of agreements and resolutions, and other research assigned as directed by the Board of Supervisors and the District Manager.

#### **Annual Audit**

The District is required to conduct an annual audit of its financial records by an Independent Certified Public Accounting Firm. The budgeted amount for the fiscal year is based on contracted fees from the previous year engagement plus anticipated increase.

#### Assessment Roll Administration

The District has contracted with Governmental Management Services to maintain the assessment roll and annually certify for collection a Non-Ad Valorem assessment for operating and debt service expenses, calculate, collect, record and transmit prepaid assessments, maintain the District's lien book along with various other responsibilities.

#### **Dissemination Agent**

The District is required to prepare an annual disclosure report in accordance with the Continuing Disclosure Agreement and Rule 15(c)(2)-12(b)(5) promulgated by Securities and Exchange Commission. The annual report is filed on the Municipal Securities Rulemaking Board (EMMA) website.

#### **Trustee Fees**

 $The \ District\ pays\ monthly\ fees\ plus\ reimbursable\ expenses\ to\ US\ Bank\ as\ Trustee\ for\ the\ District\ Series\ 2019A\ Special\ Assessment\ Revenue\ Bonds.$ 

#### Management Fees

The District has contracted with Governmental Management Services, LLC to provide management, accounting and recording secretary services. These services include, but not limited to, advertising, recording, and transcribing of Board meetings, administrative services, budget preparation, financial reporting, and assisting with annual audits.

#### Information Technology

Represents various cost of information technology for the District such as video conferencing, cloud storage and servers, positive pay implementation and programming for fraud protection, accounting software, tablets for meetings, Adobe, Microsoft Office, etc.

#### Website Maintenance

Represents the costs associated with monitoring and maintaining the District's website created in accordance with Chapter 189, Florida Statutes. These services include site performance assessments, security and firewall maintenance, updates, document uploads, hosting and domain renewals, website backups, etc. contracted with Governmental Management Services, LLC.

#### Telephone

New internet and Wi-Fi service for Office. Represents expense for telephone internet and Wi-Fi Service and conference calls for the office that are reimbursable by the district.

#### Postage and Delivery

 $Actual\ postage\ and/or\ freight\ used\ for\ District\ mailings\ including\ agenda\ packages, vendor\ checks\ and\ other\ correspondence.$ 

#### Insurance General Liability

The District's General Liability & Public Officials Liability Insurance policy is with a qualified entity that specializes in providing insurance coverage to governmental agencies. The amount is based upon estimated premium.

#### Copies

 $Copies \ used \ in \ the \ preparation \ of \ agenda \ packages, \ required \ mailings, \ and \ other \ special \ projects.$ 

#### Legal Advertising

The District will incur expenditures related to legal advertising. The items for which the District will advertise include, but are not limited to meeting schedules, special meeting notices and public hearings, bidding etc. for the District based on statutory guidelines.

### **Community Development District**

#### **Budget Narrative**

Fiscal Year 2025

#### Miscellaneous

This includes monthly bank charges, amortization schedules, office supplies and any other miscellaneous expenses that incur during the year.

#### Due, Licenses & Subscriptions

The District is required to pay an annual fee to the Florida Department of Commerce for \$175.

#### Cost Share Expense - Marshall Creek

The District has an interlocal agreement with Marshall Creek Community Development District for shared facilities with certain costs, net of off-setting revenues. The net is then allocated based upon the proportionate number of platted units in each District.

**Expenditures - Field Operations** 

#### **Utilities:**

#### **Electric Services**

The District has the following electric accounts with Florida Power & Light Company for general purposes. Additional streetlights may be added as phases are initiated

| Description                      | Monthly | Annual   |
|----------------------------------|---------|----------|
| 661 ENSENADA DR #IRR             | \$111   | \$1,332  |
| STREET LIGHTS # PALENCIA N PH    | \$5,100 | \$61,200 |
| 166 TORCIDO BLVD #IRR            | \$42    | \$504    |
| 166 PANTANO VISTA WAY # FOUNTAIN | \$313   | \$3,756  |
| 1504 LAS CALINAS BLVD #IRR       | \$154   | \$1,848  |
| 43 PRIVADO CT #LITE              | \$32    | \$384    |
| 537 ENSENADA DR #IRR             | \$38    | \$456    |
| 2036 LAS CALINAS BLVD #IRR       | \$65    | \$780    |
| 97 ONDA LN # IRR                 | \$74    | \$888    |
| 1329 LAS CALINAS BLVD #IRR       | \$88    | \$1,056  |
| 1802 N LOOP PKWY #LGT            | \$12    | \$144    |
| 499 ENSENADA DR #IRR             | \$12    | \$144    |
| 633 GLORIETA DR #IRR             | \$18    | \$216    |
| 2064 LAS CALINAS BLVD #IRR       | \$22    | \$264    |
| 336 RIO DEL NORTE RD # IRR       | \$40    | \$480    |
| 711 ENREDE LN                    | \$379   | \$4,548  |
| Total                            | \$6.500 | \$78,000 |

## **Other Physical Environment:**

### **General Insurance**

Represents the cost of annual coverage of general liability insurance. Coverage is provided by Egis Insurance who specializes in providing insurance coverage to governmental agencies.

#### Landscape Maintenance

The District has a contract with Duval Landscape Maintenance to maintain the landscaping located within the District. These services include monthly landscape maintenance such as mowing, weeding, edging, blowing debris and shrubs and groundcover pruning, as well as: fertilization, insect control, weed control, and irrigation inspections.

#### **Landscape Improvements**

 $Represents \ the \ cost \ of improving \ or \ replacing \ any \ lands caping \ located \ within \ the \ common \ areas \ of \ the \ District.$ 

#### Mulch

The District will incur expenses related to providing ground covering.

#### Lake Maintenance

 $The \, District \, has \, contracted \, with \, Future \, Horizons \, Inc \, for \, the \, 24 \, ponds \, that \, require \, monthly \, maintenance \, and \, includes \, miscellaneous \, expenses.$ 

| Description     | Monthly | Annual   |
|-----------------|---------|----------|
| Future Horizons | \$1,538 | \$18,456 |
| Contingency     | \$295   | \$3,544  |
| Total           | \$1.833 | \$22,000 |

### Fountain Maintenance

The District will incur expenses related to fountain maintenance.

# $Irrigation\ Repairs\ \&\ Maintenance$

The District will incur expenditures related to the maintenance of the irrigation systems.

#### Storm Clean-Up

Represents the estimated costs of Storm Clean-Up throughout the fiscal year.

## Field Repairs & Maintenance

 $Represents\ estimated\ costs\ for\ the\ general\ repairs\ and\ maintenance\ of\ various\ facilities\ throughout\ the\ District.$ 

#### Tree Removals

 $This item \, represents \, the \, estimated \, costs \, of \, removing \, any \, trees \, throughout \, the \, fiscal \, year.$ 

### **Community Development District**

#### **Budget Narrative**

Fiscal Year 2025

#### **Tree Pruning**

This item represents the estimated costs of trimming Palm trees and Crepe Myrtles within the district.

#### Streetlight Repairs

The District will incur costs related to the repair and maintenance of streetlights not maintained by FPL within the District.

#### Signage Repair

 $The \ District \ will incur \ costs \ related \ to \ the \ repair \ and \ maintenance \ of \ the \ signage \ within \ the \ District.$ 

#### Holiday Decoration

Represents an estimated cost for seasonal holiday decorations.

#### Miscellaneous Field Supplies

 $\label{thm:continuous} The \ District\ may\ incur\ costs\ for\ field\ maintenance\ supplies\ purchased\ on\ debit\ card\ for\ operations.$ 

Expenditures - Amenities

#### Administrative:

#### **Property & Casualty Insurance**

The District's property and casualty insurance coverage is provided by EGIS Insurance who specializes in providing insurance coverage to governmental agencies.

#### **Facility Management**

The District has contracted with Riverside Management Services to provide onsite amenity management and oversee the daily safety and enjoyment of residents by providing newsletters, communication, and email blasts. Management and staff will plan and execute special events throughout the year and monitor use and condition of Fitness Center and assist with budget process.

#### Performance Incentive

Bonus pool available for the Board to award performance incentive bonus to on-site staff as designated by Board policy.

#### Licenses & Permits

This line item is the cost for the licensing and permits necessary for operation of the Swim and Fitness Center (i.e. Pool Operating Permits).

#### Subscriptions & Memberships

The District purchases supplies from Amazon for the district., Pandora music for amenity center and, Court reserve \$125.

| Description       | Monthly | Annual  |
|-------------------|---------|---------|
| Amazon Membership | \$15    | \$180   |
| Pandora Music     | \$29    | \$348   |
| Court Reserve     | \$125   | \$1,500 |
| Contingency       | \$1     | \$12    |
| Total             | \$170   | \$2,040 |

# Office Equipment

This cost allocation represents the purchase of office equipment such as filing cabinets, printers, etc.

#### Communication - Telephone/Internet/TV

The District has an agreement with Comcast for this service. Additional monies budgeted for Marshall Creek Fitness Center Business Voice Edge and Village Key for quarterly monitoring with phone line.

| Description             | Monthly | Annual   |
|-------------------------|---------|----------|
| Village Key (Quarterly) | \$20    | \$240    |
| Comcast                 | \$659   | \$7,908  |
| Marshall Creek Comcast  | \$111   | \$1,332  |
| Contingency             | \$210   | \$2,520  |
| Total                   | \$1.000 | \$12,000 |

## Internet/Telephone - Guard House

 $This \ line \ item \ is \ for \ the \ Comcast \ service \ agreement \ for \ internet \ and \ telephone \ for \ the \ guard \ house \ location.$ 

| Description | • | · · | Monthly | Annual  |
|-------------|---|-----|---------|---------|
| Comcast     |   |     | \$343   | \$4,116 |
| Contingency |   |     | \$32    | \$384   |
| Total       |   |     | \$375   | \$4.500 |

#### Field Management

The District has contracted with Riverside Management Services to provide onsite field management of contracts for the District Services such as landscape and lake maintenance. Services to include onsite inspections, meetings with contractors and monitoring of utility accounts.

### **Community Development District**

### **Budget Narrative**

Fiscal Year 2025

### **Expenditures - Amenities (Continued)**

## **General Utilities**

County Utility Department for amenity purposes.

| Description                                    | Monthly | Annual   |
|--|---------|----------|
| FP&L – 1187 Las Calinas Blvd #LITE             | \$184   | \$2,208  |
| FP&L – 1865 N Loop Parkway                     | \$4,500 | \$54,000 |
| FP&L – 491 Ensenada Drive #PARK                | \$38    | \$456    |
| TECO – 1865 N Loop Parkway                     | \$80    | \$960    |
| Florida Natural Gas – 1865 N Loop Parkway      | \$50    | \$600    |
| St John's Utility Dept – 1187 Las Calinas Blvd | \$34    | \$408    |
| St John's Utility Dept – 1865 N Loop Parkway   | \$879   | \$10,548 |
| St John's Utility Dept – 491 Ensenada Park     | \$16    | \$192    |
| Contingency                                    | \$719   | \$8,628  |
| Total  | \$6,500 | \$78,000 |

#### Refuse Removal

 $The \ District \ has \ contracted \ with \ Republic \ Services \ for \ trash \ removal.$ 

#### Security

The District has contracted with Hidden Eyes DBA Envera Services for security gate monitoring

| Description            | Monthly | Annual   |
|------------------------|---------|----------|
| Hidden Eyes DBA Envera | \$5,000 | \$60,000 |

#### **Janitorial Services**

 $The \ District \ has \ contracted \ with \ Marshall \ Creek \ CDD \ staffing \ services \ to \ provide \ commercial \ cleaning \ services \ for \ the \ amenities.$ 

### Operating Supplies - Spa & Paper

Represents expenses for restroom paper products, trash bags and other similar items.

### Operating Supplies - Uniforms

Costs that will be incurred for uniforms for employees

#### **Cleaning Supplies**

Represents expenses for cleaning supplies.

#### Amenity Landscape Maintenance & Improvements

 $Represents\ costs\ for\ maintaining\ amenity\ center\ landscaping\ and\ any\ improvements\ to\ the\ landscape.$ 

#### **Gate Repairs & Maintenance**

 $Represents\ estimated\ costs\ of\ repairing\ and/or\ maintaining\ the\ District's\ gates.$ 

## Dog Park Repairs & Maintenance

Represents the cost for maintaining and repairing the District Dog Park.

### Park Mulch

Cost for mulch used in the park.

#### Miscellaneous Field Supplies

This represents any Field Supplies expense that is purchased with Debit card cannot be otherwise categorized.

# **Buildings Repairs & Maintenance**

The District may incur costs for various repairs and maintenance to the Amenity Center.

#### Pest Contro

 $The \ District \ has \ contracted \ with \ Turner \ Pest \ Control \ to \ provide \ services \ to \ its \ buildings.$ 

## Pool Maintenance - Contract

Represents monthly water management costs for pool chemical services contracted with Poolsure.

| Description | Monthly | Annual   |
|-------------|---------|----------|
| PoolSure    | \$1,920 | \$23,044 |
| Contingency | \$192   | \$2,305  |
| Total       | \$2,112 | \$25,349 |

## Pools Repairs & Maintenance

Represents any costs for pool maintenance services and repairs.

#### Pool Chemicals

 $Represents\ extra\ cost\ for\ pool\ chemicals\ purchased\ for\ amenity\ pool\ by\ amenity\ manager.$ 

#### Signage & Amenity Repairs

 $Cost \, for \, sign \, purchases \, and \, replacements.$ 

#### Special Events

Social and Promotional events for Swim & Fitness held on property, such as the Easter and the Halloween events.

## **Community Development District**

### **Budget Narrative**

Fiscal Year 2025

### **Expenditures - Amenities (Continued)**

## Park Repair and Maintenance

Represents estimated cost for Onda Park maintenance services and repairs.

#### Pickleball Repair and Maintenance

 $Represents \ the \ estimated \ expenses \ for \ Pickball \ courts.$ 

### Guardhouse Maintenance

Represents the cost of maintenance for the guardhouse.

#### Playground Repairs & Maintenance

This District will incur costs related to the maintenance of its playground. This line item includes the cost of resealing the playground.

#### Fitness:

### Professional Service - Outside Fitness

This category encompasses the Adult Fitness classes that are taught by fitness staff throughout the year.

#### Fitness Equipment Repairs & Maintenance

This category provides funds for any fitness equipment repair related expenses.

#### Fitness Equipment Rental

The District has a lease agreement with Geneva Capital for rental of fitness equipment for the Fitness facility. Currently renting spin bikes from Frank A Flori.

| Description                             | Monthly | Annual   |
|---|---------|----------|
| Geneva Capital                          | \$2,540 | \$30,477 |
| Frank A Flori DBA Chariman's Enterprise | \$513   | \$6,158  |
| Total                                   | \$3,053 | \$36,635 |

#### **Miniature Golf Course Maintenance**

 $The \ District \ will incur \ costs \ related \ to \ the \ maintenance \ of \ the \ miniature \ golf \ course \ within \ the \ District.$ 

#### Miscellaneous Fitness Supplies

 $Represents\ estimated\ costs\ for\ non-capitalizable\ fitness\ supplies, such\ as\ therapy\ bands, etc.$ 

### Capital Outlay - Machinery & Equipment

Represents any expenses for any fitness machinery or equipment that may be purchased.

## Capital Reserve Transfer

Funds collected and reserved for major repairs and/or maintenance to the pool and amenity building.

# **Community Development District**

# Adopted Budget Debt Service Series 2019 Special Assessment Revenue Bonds

|   | Adopted<br>Budget | Actuals Thru | Projected Next | Projected Thru | Adopted<br>Budget |  |
|---|-------------------|--------------|----------------|----------------|-------------------|--|
| Description                               | FY2024            | 6/30/24      | 3 Months       | 9/30/24        | FY 2025           |  |
| REVENUES:                                 |                   |              |                |                |                   |  |
| Special Assessments - Tax Roll            | \$741,613         | \$721,624    | \$18,552       | \$740,176      | \$741,440         |  |
| Special Assessments - Prepayments         | -                 | 10,898.09    | -              | 10,898.09      | -                 |  |
| Interest Income                           | 6,300             | 24,611       | 5,178          | 29,789         | 30,000            |  |
| Carry Forward Surplus <sup>(1)</sup>      | 155,434           | \$165,359    | -              | 165,359        | 187,616           |  |
| TOTAL REVENUES                            | \$903,347         | \$922,492    | \$23,730       | \$946,222      | \$959,056         |  |
| EXPENDITURES:                             |                   |              |                |                |                   |  |
| Series 2019 - A1                          |                   |              |                |                |                   |  |
| Interest - 11/1                           | \$85,328          | 28 \$85,328  |                | \$85,328       | \$81,650          |  |
| Interest - 5/1                            | 85,328            | 85,328       | -              | 85,328         | 81,650            |  |
| Principal - 5/1                           | 355,000           | 355,000      | -              | 355,000        | 360,000           |  |
| Special Call - 5/1                        | -                 | 10,000       | -              | 10,000         | -                 |  |
| Series 2019 - A2                          |                   |              |                |                |                   |  |
| Interest - 11/1                           | 46,475            | 46,475       | \$-            | \$46,475       | 44,200            |  |
| Interest - 5/1                            | 46,475            | 46,475       | -              | 46,475         | 44,200            |  |
| Principal - 5/1                           | 125,000           | 125,000      | -              | 125,000        | 130,000           |  |
| Special Call - 5/1                        | -                 | 5,000        | -              | 5,000          | -                 |  |
| TOTAL EXPENDITURES                        | \$743,606         | \$758,606    | \$-            | \$758,606      | \$741,700         |  |
| Other Sources/(Uses)                      |                   |              |                |                |                   |  |
| Interfund transfer In/(Out)               | \$-               | \$-          | \$-            | \$-            | \$-               |  |
| TOTAL OTHER SOURCES/(USES)                | \$-               | \$-          | \$-            | \$-            | \$-               |  |
| TOTAL EXPENDITURES                        | \$743,606         | \$758,606    | \$-            | \$758,606      | \$741,700         |  |
| EXCESS REVENUES (EXPENDITURES)            | \$159,741         | \$163,886    | \$23,730       | \$187,616      | \$217,356         |  |
| (1) Carry Forward is Net of Reserve Req   | uirement          |              | A-1 Interest   | t Due 11/1/25  | \$78,050          |  |
| carry rot ward to free or header we field | A-2 Interest      | 41,925       |                |                |                   |  |
|   | 11 2 111001 031   | \$119,975    |                |                |                   |  |
|   |                   |              |                | =              | Ψ117,773          |  |

# **Community Development District**

# SERIES 2019A-1 AMORTIZATION SCHEDULE

| DATE     | BALANCE            | PRINCIPAL          |    | INTEREST     | TOTAL              |
|----------|--------------------|--------------------|----|--------------|--------------------|
|          |                    |                    |    |              |                    |
| 11/1/24  | \$<br>5,980,000.00 | \$<br>-            | \$ | 81,650.00    | \$<br>81,650.00    |
| 5/1/25   | \$<br>5,980,000.00 | \$<br>360,000.00   | \$ | 81,650.00    |                    |
| 11/1/25  | \$<br>5,620,000.00 | \$<br>-            | \$ | 78,050.00    | \$<br>519,700.01   |
| 5/1/26   | \$<br>5,620,000.00 | \$<br>365,000.00   | \$ | 78,050.00    |                    |
| 11/1/26  | \$<br>5,255,000.00 | \$<br>-            | \$ | 74,171.88    | \$<br>517,221.89   |
| 5/1/27   | \$<br>5,255,000.00 | \$<br>375,000.00   | \$ | 74,171.88    |                    |
| 11/1/27  | \$<br>4,880,000.00 | \$<br>-            | \$ | 69,953.13    | \$<br>519,125.01   |
| 5/1/28   | \$<br>4,880,000.00 | \$<br>385,000.00   | \$ | 69,953.13    |                    |
| 11/1/28  | \$<br>4,495,000.00 | \$<br>-            | \$ | 65,381.25    | \$<br>520,334.38   |
| 5/1/29   | \$<br>4,495,000.00 | \$<br>395,000.00   | \$ | 65,381.25    |                    |
| 11/1/29  | \$<br>4,100,000.00 | \$<br>-            | \$ | 60,443.75    | \$<br>520,825.00   |
| 5/1/30   | \$<br>4,100,000.00 | \$<br>405,000.00   | \$ | 60,443.75    |                    |
| 11/1/30  | \$<br>3,695,000.00 | \$<br>-            | \$ | 54,621.88    | \$<br>520,065.63   |
| 5/1/31   | \$<br>3,695,000.00 | \$<br>415,000.00   | \$ | 54,621.88    |                    |
| 11/1/31  | \$<br>3,675,000.00 | \$<br>-            | \$ | 48,656.25    | \$<br>518,278.13   |
| 5/1/32   | \$<br>3,280,000.00 | \$<br>430,000.00   | \$ | 48,656.25    |                    |
| 11/1/32  | \$<br>2,850,000.00 | \$<br>-            | \$ | 42,475.00    | \$<br>521,131.25   |
| 5/1/33   | \$<br>2,850,000.00 | \$<br>440,000.00   | \$ | 42,475.00    |                    |
| 11/1/33  | \$<br>2,410,000.00 | \$<br>-            | \$ | 36,150.00    | \$<br>518,625.00   |
| 5/1/34   | \$<br>2,410,000.00 | \$<br>455,000.00   | \$ | 36,150.00    |                    |
| 11/1/34  | \$<br>1,955,000.00 | \$<br>-            | \$ | 29,325.00    | \$<br>520,475.00   |
| 5/1/35   | \$<br>1,955,000.00 | \$<br>470,000.00   | \$ | 29,325.00    |                    |
| 11/1/35  | \$<br>1,485,000.00 | \$<br>-            | \$ | 22,275.00    | \$<br>521,600.00   |
| 5/1/36   | \$<br>1,485,000.00 | \$<br>480,000.00   | \$ | 22,275.00    |                    |
| 11/1/36  | \$<br>1,005,000.00 | \$<br>-            | \$ | 15,075.00    | \$<br>517,350.00   |
| 5/1/37   | \$<br>1,005,000.00 | \$<br>495,000.00   | \$ | 15,075.00    |                    |
| 11/1/37  | \$<br>510,000.00   | \$<br>-            | \$ | 7,650.00     | \$<br>517,725.00   |
| 5/1/38   | \$<br>510,000.00   | \$<br>510,000.00   | \$ | 7,650.00     |                    |
| <u>-</u> |                    |                    |    |              | \$<br>517,650.00   |
|          |                    | \$<br>5,980,000.00 | \$ | 1,371,756.25 | \$<br>7,351,756.28 |

# **Community Development District**

# SERIES 2019A-2 AMORTIZATION SCHEDULE

| DA  | ATE  | BALANCE            | PRINCIPAL          |    | INTEREST   | TOTAL              |
|-----|------|--------------------|--------------------|----|------------|--------------------|
|     |      |                    |                    |    |            |                    |
| 11/ | 1/24 | \$<br>2,295,000.00 | \$<br>-            | \$ | 44,200.00  | \$<br>44,200.00    |
| 5/1 | 1/25 | \$<br>2,295,000.00 | \$<br>130,000.00   | \$ | 44,200.00  | \$<br>-            |
| 11/ | 1/25 | \$<br>2,165,000.00 | \$<br>-            | \$ | 41,925.00  | \$<br>216,125.00   |
| 5/1 | 1/26 | \$<br>2,165,000.00 | \$<br>130,000.00   | \$ | 41,925.00  | \$<br>-            |
| 11/ | 1/26 | \$<br>2,035,000.00 | \$<br>-            | \$ | 39,650.00  | \$<br>211,575.00   |
| 5/1 | 1/27 | \$<br>2,035,000.00 | \$<br>135,000.00   | \$ | 39,650.00  | \$<br>-            |
| 11/ | 1/27 | \$<br>1,900,000.00 | \$<br>-            | \$ | 37,287.50  | \$<br>211,937.50   |
| 5/1 | 1/28 | \$<br>1,900,000.00 | \$<br>140,000.00   | \$ | 37,287.50  | \$<br>-            |
| 11/ | 1/28 | \$<br>1,760,000.00 | \$<br>-            | \$ | 34,837.50  | \$<br>212,125.00   |
| 5/1 | 1/29 | \$<br>1,760,000.00 | \$<br>145,000.00   | \$ | 34,837.50  | \$<br>-            |
| 11/ | 1/29 | \$<br>1,615,000.00 | \$<br>-            | \$ | 32,300.00  | \$<br>212,137.50   |
| 5/1 | 1/30 | \$<br>1,615,000.00 | \$<br>150,000.00   | \$ | 32,300.00  | \$<br>-            |
| 11/ | 1/30 | \$<br>1,465,000.00 | \$<br>-            | \$ | 29,300.00  | \$<br>211,600.00   |
| 5/1 | 1/31 | \$<br>1,465,000.00 | \$<br>160,000.00   | \$ | 29,300.00  | \$<br>-            |
| 11/ | 1/31 | \$<br>1,305,000.00 | \$<br>-            | \$ | 26,100.00  | \$<br>215,400.00   |
| 5/1 | 1/32 | \$<br>1,305,000.00 | \$<br>165,000.00   | \$ | 26,100.00  | \$<br>-            |
| 11/ | 1/32 | \$<br>1,140,000.00 | \$<br>-            | \$ | 22,800.00  | \$<br>213,900.00   |
| 5/1 | 1/33 | \$<br>1,140,000.00 | \$<br>170,000.00   | \$ | 22,800.00  | \$<br>=            |
| 11/ | 1/33 | \$<br>970,000.00   | \$<br>-            | \$ | 19,400.00  | \$<br>212,200.00   |
| 5/1 | 1/34 | \$<br>970,000.00   | \$<br>180,000.00   | \$ | 19,400.00  | \$<br>-            |
| 11/ | 1/34 | \$<br>790,000.00   | \$<br>-            | \$ | 15,800.00  | \$<br>215,200.00   |
| 5/1 | 1/35 | \$<br>790,000.00   | \$<br>185,000.00   | \$ | 15,800.00  | \$<br>-            |
| 11/ | 1/35 | \$<br>605,000.00   | \$<br>-            | \$ | 12,100.00  | \$<br>212,900.00   |
| 5/1 | 1/36 | \$<br>605,000.00   | \$<br>195,000.00   | \$ | 12,100.00  | \$<br>-            |
| 11/ | 1/36 | \$<br>410,000.00   | \$<br>-            | \$ | 8,200.00   | \$<br>215,300.00   |
| 5/1 | 1/37 | \$<br>410,000.00   | \$<br>200,000.00   | \$ | 8,200.00   | \$<br>-            |
| 11/ | 1/37 | \$<br>210,000.00   | \$<br>-            | \$ | 4,200.00   | \$<br>212,400.00   |
| 5/1 | 1/38 | \$<br>210,000.00   | \$<br>210,000.00   | \$ | 4,200.00   | \$<br>-            |
|     |      |                    |                    |    |            | \$<br>214,200.00   |
|     |      |                    | \$<br>2,295,000.00 | \$ | 736,200.00 | \$<br>3,031,200.00 |

# **Community Development District**

# Adopted Budget Capital Reserve Fund

|                                | Adopted<br>Budget | Actuals Thru | Projected Next | Projected Thru | Adopted<br>Budget |
|--------------------------------|-------------------|--------------|----------------|----------------|-------------------|
| Description                    | FY2024            | 6/30/24      | 3 Months       | 9/30/24        | FY 2025           |
| REVENUES:                      |                   |              |                |                |                   |
| Capital Reserve - Transfer In  | \$191,000         | \$191,000    | \$-            | \$191,000      | \$100,000         |
| Interest Income                | 1,866             | 6,503        | 3,600          | 10,103         | 5,000             |
| Miscellaneous Income           | -                 | 4,000        | -              | 4,000          | -                 |
| Insurance Proceeds             | -                 | 3,984        | -              | 3,984          | -                 |
| Carry Forward Balance          | 263,780           | 264,580      | -              | 264,580        | 444,309           |
| TOTAL REVENUES                 | \$456,646         | \$470,067    | \$3,600        | \$473,667      | \$549,309         |
| EXPENDITURES:                  |                   |              |                |                |                   |
| Capital Outlay                 | \$-               | \$11,420     | \$-            | \$11,420       | \$30,000          |
| Repair & Maintenance           | 79,024            | 14,459       | -              | 14,459         | 21,317            |
| Other Current Charges          | 525               | 433          | 120            | 553            | 600               |
| Reserve Study                  | -                 | 2,925        | -              | 2,925          | -                 |
| TOTAL EXPENDITURES             | \$79,549          | \$29,237     | \$120          | \$29,357       | \$51,917          |
| Other Sources/(Uses)           |                   |              |                |                |                   |
| Transfer in/(Out)              | \$-               | \$-          | \$-            | \$-            | \$0               |
| TOTAL OTHER SOURCES/(USES)     | \$-               | \$-          | \$-            | \$-            | \$-               |
| EXCESS REVENUES (EXPENDITURES) | \$377,097         | \$440,829    | \$3,480        | \$444,309      | \$497,392         |

# Sweetwater Creek Community Development District

Assessment Schedule - O&M

|                      | FY2024         |
|----------------------|----------------|
| Net O&M Assessments  | \$1,724,315.23 |
| Collection fees (6%) | \$110,062.67   |
| Gross Assessments    | \$1,834,377.91 |

|                             |       | Total Net |        |        |    |              |             |    |          |  |
|-----------------------------|-------|-----------|--------|--------|----|--------------|-------------|----|----------|--|
| Product                     | Units | ERU/Unit  | ERU's  | % ERUs |    | Assessments  | Net O&M     | Gr | oss O&M  |  |
| Up to 63' Lot               | 469   | 1.00      | 469.00 | 58.17% | \$ | 1,003,043.53 | \$ 2,138.69 | \$ | 2,275.20 |  |
| 64-73' Lot                  | 166   | 1.16      | 192.56 | 23.88% | \$ | 411,825.29   | \$ 2,480.88 | \$ | 2,639.23 |  |
| 80-88' Lot                  | 42    | 1.40      | 58.80  | 7.29%  | \$ | 125,754.71   | \$ 2,994.16 | \$ | 3,185.28 |  |
| 90' Lot                     | 4     | 1.43      | 5.72   | 0.71%  | \$ | 12,233.28    | \$ 3,058.32 | \$ | 3,253.53 |  |
| Marsh (less than 15K sq ft) | 6     | 1.40      | 8.40   | 1.04%  | \$ | 17,964.96    | \$ 2,994.16 | \$ | 3,185.28 |  |
| Marsh (15K-30K sq ft)       | 35    | 1.43      | 50.05  | 6.21%  | \$ | 107,041.21   | \$ 3,058.32 | \$ | 3,253.53 |  |
| Marsh (30K and greater)     | 6     | 1.50      | 9.00   | 1.12%  | \$ | 19,248.17    | \$ 3,208.03 | \$ | 3,412.80 |  |
| McCann Lots                 | 8     | 1.59      | 12.72  | 1.58%  | \$ | 27,204.08    | \$ 3,400.51 | \$ | 3,617.56 |  |
| Total ERU's                 | 736   |           | 806.25 |        | \$ | 1,724,315.23 |             |    |          |  |

|                      | FY2025         |
|----------------------|----------------|
| Net O&M Assessments  | \$1,857,821.60 |
| Collection fees (6%) | \$118,584.36   |
| Gross Assessments    | \$1,976,405.95 |

|                             | Assessable |          |        |        |             | Total Net    |             |           |          |    |          |
|-----------------------------|------------|----------|--------|--------|-------------|--------------|-------------|-----------|----------|----|----------|
| Product                     | Units      | ERU/Unit | ERU's  | % ERUs | Assessments |              | Net O&M     | Gross O&M |          |    | Increase |
| Up to 63' Lot               | 469        | 1.00     | 469.00 | 58.17% | \$          | 1,080,704.90 | \$ 2,304.27 | \$        | 2,451.36 | \$ | 176.16   |
| 64-73' Lot                  | 166        | 1.16     | 192.56 | 23.88% | \$          | 443,711.17   | \$ 2,672.96 | \$        | 2,843.57 | \$ | 204.34   |
| 80-88' Lot                  | 42         | 1.40     | 58.80  | 7.29%  | \$          | 135,491.36   | \$ 3,225.98 | \$        | 3,431.90 | \$ | 246.62   |
| 90' Lot                     | 4          | 1.43     | 5.72   | 0.71%  | \$          | 13,180.45    | \$ 3,295.11 | \$        | 3,505.44 | \$ | 251.91   |
| Marsh (less than 15K sq ft) | 6          | 1.40     | 8.40   | 1.04%  | \$          | 19,355.91    | \$ 3,225.98 | \$        | 3,431.90 | \$ | 246.62   |
| Marsh (15K-30K sq ft)       | 35         | 1.43     | 50.05  | 6.21%  | \$          | 115,328.96   | \$ 3,295.11 | \$        | 3,505.44 | \$ | 251.91   |
| Marsh (30K and greater)     | 6          | 1.50     | 9.00   | 1.12%  | \$          | 20,738.47    | \$ 3,456.41 | \$        | 3,677.03 | \$ | 264.24   |
| McCann Lots                 | 8          | 1.59     | 12.72  | 1.58%  | \$          | 29,310.38    | \$ 3,663.80 | \$        | 3,897.66 | \$ | 280.09   |
| Total ERU's                 | 736        |          | 806.25 |        | \$          | 1,857,821.60 |             |           |          |    |          |