

MINUTES OF MEETING  
SWEETWATER CREEK COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Sweetwater Creek Community Development District was held on Thursday, June 4, 2020 at 4:05 p.m. via Zoom Teleconference.

Present and constituting a quorum were:

Rob Lisotta	Chairman
Stephen Handler	Vice Chairman
Scott McNary	Supervisor
John Williams	Supervisor
Zenzi Rogers	Supervisor

Also present were:

Jill Burns	District Manager
Jason Walters	Hopping, Green & Sams
Brian Stephens	RMS
Erin Gunia	Marshall Creek CDD
Katie Hollis	Marshall Creek CDD
Tricia Adams	GMS
Various Residents	

*The following is a summary of the minutes and actions taken at the June 4, 2020 meeting.  
A copy of the proceedings can be obtained by contacting the District Manager.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Lisotta called the meeting to order at 4:05 p.m.

On MOTION by Mr. Lisotta, seconded by Mr. Williams, with all in favor to Remove Opening Each Motion to Public Comment was approved.
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Residents discussed opening the facility up for the swim team.

**SECOND ORDER OF BUSINESS**

**Approval of Minutes of the May 7, 2020  
Board of Supervisors Meeting**

Mr. Lisotta stated included in your agenda package is a copy of the minutes from the May 7, 2020 meeting.

Ms. Burns advised Mr. McNary’s comment on page 2 regarding the improvements for the amenity center will be amended.

On MOTION by Mr. McNary, seconded by Mr. Williams, with all in favor the Minutes of the May 7, 2020 Meeting were approved as amended.

**SIXTH ORDER OF BUSINESS**

**Staff Reports**

**E. Amenity Reports**

**i. Update on Fitness Center Reopening and Discussions of COVID Policies and Procedures**

Ms. Hollis recommended starting group classes at a limited capacity. Also, begin allowing them to sign up for back to back group classes. Aqua classes to begin. Recommend allowing swim team residents and coach to fill the lap lanes for one hour per day. Continue to use reservation system. Residents would like to remove masks on cardio equipment and weightlifting.

On MOTION by Mr. Lisotta, seconded by Mr. McNary, with Mr. Williams & Mr. Handler voting nay & Ms. Rogers voting aye, to Allow Optional Face Masks in Fitness Center, was approved.

**THIRD ORDER OF BUSINESS**

**Discussion Regarding Yellowstone and Supervision of Landscaping (Requested by Supervisor Williams)**

There was discussion regarding Yellowstone and the supervision of landscaping.

On MOTION by Mr. Lisotta, seconded by Mr. McNary, with all in favor to Allow Mr. Stephens a \$5,000 Landscaping Limit, was approved.

**FOURTH ORDER OF BUSINESS**

**Discussion Regarding FY 2021 Staffing Agreement**

There was discussion regarding the Fiscal Year 2021 staffing agreement.

**FIFTH ORDER OF BUSINESS**

**Consideration of Resolution 2020-09  
Approving the Proposed Fiscal Year 2021  
Budget, Declaring Special Assessments and  
Setting the Public Hearings for the Fiscal  
Year 2021 budget and the Imposition of  
Operations and Maintenance Assessments  
(Suggested Date September 3, 3020)**

Ms. Burns discussed the proposed Fiscal Year 2021 budget. One change to the budget is to add another \$10,000 to the landscaping improvements line item.

On MOTION by Mr. Lisotta, seconded by Mr. Williams, with all in favor, Resolution 2020-09 Approving the Proposed FY 2021 Budget, Declaring Special Assessments and Setting the Public Hearings to be held on September 3, 2020 at 5:00 p.m. at 625 Palencia Club Drive, was approved.

**SIXTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

Mr. Walters advised his office is monitoring the extensions of the Governor’s Executive Order.

**B. Engineer**

There being none, the next item followed.

**C. Field Manager’s Report**

Mr. Stephens presented the field manager’s report.

**D. District Manager’s Report**

**i. Approval of Check Register**

Ms. Burns advised the qualified period for the general election is June 8, 2020 through June 12, 2020 with the supervisor of elections.

On MOTION by Mr. Lisotta, seconded by Mr. Handler, with all in favor, the Check Register was approved.

**ii. Balance Sheet and Income Statement**

Ms. Burns presented the balance sheet and income statement.

**SEVENTH ORDER OF BUSINESS                      Other Business**

There being none, the next item followed.

**EIGHTH ORDER OF BUSINESS                      Supervisors Requests**

There being none, the next item followed.

**NINTH ORDER OF BUSINESS                      Public Comments**

There being none, the next item followed.

**TENTH ORDER OF BUSINESS                      Adjournment**

On MOTION by Mr. Handler, seconded by Mr. McNary, with all in favor the Meeting was adjourned at 5:51 p.m.

  
Secretary/Assistant Secretary

  
Chairman/Vice Chairman